



May 21, 2019

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:



**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

47 May 21, 2019

CELIA ZAVALA  
EXECUTIVE OFFICER

**ACCEPT A ONE-TIME GRANT AWARD FROM THE CALIFORNIA STATE LIBRARY  
FOR “LUNCH AT THE LIBRARY”  
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

**SUBJECT**

LA County Library is recommending that the Board of Supervisors accept a one-time grant award from the California State Library in the total amount of \$53,000 for the Lunch at the Library program.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed actions are not a project under the California Environmental Quality Act (CEQA) pursuant to the State CEQA Guidelines, Section 15378.
2. Accept the “Lunch at the Library” Grant award in the total amount of \$53,000 from the California State Library.
3. Delegate authority to the County Librarian, or her designee, to execute documents, agreements or amendments associated with the acceptance and use of the grant, subject to County Counsel’s approval as to form.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Since 2015, LA County Library has been offering free, nutritious lunches to kids 18 and under with its Lunch at the Library program. During the summer of 2018, 25,152 free lunches were served at various library locations throughout the County, LA County Library spent approximately \$20,000 on

supplies. The Department has collaborated with the California State Library Association and Friends of the Library to augment some of the costs through sponsorship or direct purchase of supplies.

Approval of the recommended actions will allow LA County Library to facilitate, support, and enhance the Lunch at the Library program. In addition to summer meals, Lunch at the Library sites provide participants with a safe and welcoming space, learning and enrichment opportunities, and an introduction to the library's diverse services and resources. The award will be spent on operational supplies, equipment and programming, such as learning and enrichment activities, nutrition education, workshops and presenters supporting summer learning and summer discovery.

Lunch at the Library is a partnership between LA County Library and LA County Department of Parks & Recreation (Parks and Recreation), with support from the California Summer Meal Coalition, the U.S. Department of Agriculture (USDA) Summer Food Service Program, and the California Library Association. Parks & Recreation Summer Lunch staff handle various administrative functions of the program, including purchasing the meals, which are reimbursed by USDA Summer Food Service Program, and arranging for delivery. The summer lunch program is offered in low-income communities where more than 50% of youth qualify for free and reduced-price school lunch programs.

In 2019, LA County Library will serve free lunches at 24 libraries, listed below. This is a change from the previous year which includes the removal of six (6) sites due to low turn-out and/or close proximity to another free lunch program site and the addition of five (5) new sites. Each new site will be allocated \$3,000 to cover the added costs of purchasing equipment required for food storage and existing library sites will each be allocated \$2,000.

Huntington Park, Lynwood, Clifton M. Brakensiek, Baldwin Park, Gardena, Los Nietos, El Monte, Lennox, Rowland Heights, La Puente, Compton, Lancaster, El Camino Real, Willowbrook, Quartz Hill, Leland Weaver, San Fernando, San Gabriel, Lawndale, South Whittier, Lake Los Angeles, AC Bilbrew, Norwalk, Temple City

### **Implementation of Strategic Plan Goals**

The County Strategic Plan directs the provisions of Strategy II.2, Support the Wellness of our Communities, Objective II.2.2, Expand Access to Recreational and Cultural Opportunities, and Strategy III.3, Pursue Operational Effectiveness, Fiscal responsibility, and Accountability, Objective III.3.2 Manage and Maximize County Assets. The recommended actions support the Strategic Plan by investing in public infrastructure that will enhance cultural, recreational, and learning opportunities for County residents and visitors, and improve the operational effectiveness of an existing County asset.

### **FISCAL IMPACT/FINANCING**

Acceptance of this one-time grant does not commit the County to provide ongoing services and there is no match requirement. The total grant award of \$53,000 is funded by the California State Library, the grant period is through August 30, 2019.

The grant award will be used to purchase the necessary services and supplies to implement the project. LA County Library's existing Fiscal Year 2018-19 Operating Budget has the appropriation to cover grant expenditures.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

County policy requires that grants be submitted to the Board of Supervisors for acceptance. A Grant Management statement is not required for this grant because the grant amount is under \$100,000.

**ENVIRONMENTAL DOCUMENTATION**

The recommended actions are not subject to the CEQA because they do not constitute a project according to Section 15378 of CEQA.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This grant will support LA County Library's Lunch at the Library program at 24 libraries.

**CONCLUSION**

If there are any questions or there is a need for additional information, please contact Yolanda De Ramus, Chief Deputy, at (562) 940-8412.

Respectfully submitted,



SKYE PATRICK  
County Librarian

SP

c: Chief Executive Office  
County Counsel  
Executive Office, Board of Supervisors  
Auditor-Controller